

INFORMATION ON ADMISSIONS 2027-2028

I) AGE GROUP:

Class	Eligible Date of Birth	Age (as on 01/04/2027)
Nursery	Children born between 01/04/2023 and 31/03/2024	3+
Lower KG	Children born between 01/04/2022 and 31/03/2023	4+

II) IMPORTANT DATES & TIME:

1	Online Registration Form Activation	03/08/2026 to 24/08/2026	24 hours open
2	Online payment of registration charges in Admission Tree Portal	03/08/2026 to 24/08/2026	24 hours open
3	Online submission of Registration Form in School's Portal	03/08/2026 to 24/08/2026	24 hours open
4	Upload the documents: (file size of the image must be less than 100kb for each document.) i. Birth Certificate of the child ii. Photographs (one each for the child, the child's mother and the child's father) iii. Proof of Residential Address iv. Proof of Income	03/08/2026 to 24/08/2026	24 hours open
5	Submission of Registration form along with the relevant documents at the school office	17/08/2026 to 25/08/2026	Only on working days between 9:30 a.m. and 11:00 a.m.
6	Offline interaction	29/08/2026 onwards	Parents will be allotted the interaction dates and time on the date of submission of documents.
7	Candidates selected for admission will get information through email and SMS	14/09/2026	Parents will get the information on their registered email ids and through SMS on their registered phone numbers.
8	Parents of selected candidates will be able to pay the admission charges online	14/09/2026 to 16/09/2026	https://www.mckv.edu.in/schooladmission/ (Registered mobile number and payment Transaction ID).

III) REGISTRATION CHARGES:

Rs. 1250/-+ convenience charges as applicable. **This is to be paid only once per child and is non-refundable.**

IV) DOCUMENTS REQUIRED AT THE TIME OF SUBMISSION OF REGISTRATION FORM FOR ADMISSIONS:

Original along with photocopies of the following documents:

Three recent stamp size colour photographs to be affixed wherever indicated (one each for the child, the child's mother and the child's father). The parents must be in the formal dress in their photographs and with a white background, the photos must not be older than 6 months
Birth certificate of the child from the Municipal Council/Municipal Corporation/Panchayat
Immunization Card of the child
Medical Form attached with the Registration Form of the page no.4 with doctor's full name stamp and registration number
The laboratory blood group report specifically indicating the name of the child
Caste certificate of the child (if any)
Aadhar Card of the child (optional) and parents (compulsory)
Residential address proof (Aadhar Card/Ration Card/ Voter Identity / Passport/ latest Electricity Bill/ latest BSNL Landline Telephone Bill). In case of rented house, photocopy of lease deed/rent agreement/rent receipt to be submitted
Parents' ITR (24-25 or 25-26)/ Form 16/ Recent Salary slip
Any legal document pertaining to marriage status or adoption of child (if applicable)
Legal documents pertaining to legal guardianship status (if applicable)

V) Please Note:

Payment of the registration charges for the online application does not guarantee an invitation for an admission-related interaction.
The registration process will be considered complete only after successful online payment, submission of the completed registration form and all required documents on the admissions portal, and physical submission of the same documents at the school office.
In case of withdrawal of admission, the fee is non-refundable, regardless of whether the student has attended classes. Fees once paid are not refundable under any circumstances. Only the security deposit will be refunded, subject to clearance of all dues to the school.

PRINCIPAL